Dear [Manager or Board],

I am interested in attending [CHF Canada’s Annual Meeting](https://events.myconferencesuite.com/CHF_Canada_Virtual_Annual_Meeting_2021/reg/landing), which is taking place June 10-13 and includes several exciting workshops and opportunities to virtually connect with members across Canada.

I think that this would help us to learn more about solutions to some of the challenges our co-op is facing, such as [virtual meetings/building maintenance/conflict resolution/member engagement/including and welcoming members from diverse backgrounds/improving environmental sustainability/etc.]

It’s also a chance for our co-op to make our voice heard in deciding the future of Canada’s co-operative movement, by electing the Board of our national federation and voting on important resolutions.

CHF Canada makes the recordings available to all attendees, so our co-op can benefit from a lot of great information. I will also take notes and give a presentation to the [Board/co-op] about what I learned.

The registration fee is very affordable this year, at $200. You can find more details about [registration costs](https://events.myconferencesuite.com/CHF_Canada_Virtual_Annual_Meeting_2021/page/Discounts) and what is included on CHF Canada’s website. Our co-op would be able to benefit from a discount for:

[select any that apply to you]

* Additional participant discount (register two people and additional participants are only $100 each)
* Young member bursaries

Thank you for considering this request. I’m glad to discuss this further and answer any questions you might have.

Best wishes,

Your Name